

2014

EDUCATION

(Major)

Paper : 6.5

Full Marks : 60

Time : 3 hours

*The figures in the margin indicate full marks
for the questions*

1. Choose the correct answer/Fill in the blanks :

1×7=7

(a) The scope of educational management is

- (i) organization
- (ii) programme planning
- (iii) goal development
- (iv) All of the above

(b) In common uses, the term 'administration' is synonymous with

- (i) supervision
- (ii) management
- (iii) planning
- (iv) All of the above

(2)

- (c) Selecting the best option is the function of
- (i) educational administration
 - (ii) educational planning
 - (iii) educational supervision
 - (iv) All of the above
- (d) The chief objectives of educational supervision is
- (i) direction
 - (ii) administration
 - (iii) evaluation
 - (iv) organization
- (e) The modern educational supervision is —.
- (f) Management is an art of taking — from others.
- (g) The main function of educational leadership is educational organization and —.

2. Answer the following within 2 or 3 sentences each : 2×4=8

- (a) What is democratic educational administration?

(3)

- (b) Give the definition of education supervision.
- (c) Write two important roles of a headmaster.
- (d) What is an institutional plan?

3. Answer briefly any *three* of the following :

5×3=15

- (a) What is the scope of educational management?
- (b) What do you mean by centralized and decentralized educational management?
- (c) Why are cocurricular activities important for secondary school students?
- (d) Distinguish between inspection and supervision.
- (e) What are the roles of Central Government in educational administration in India?

4. Answer any *three* of the following : 10×3=30

- (a) Discuss the characteristics of successful educational management.
- (b) What are the general principles of educational management?

(4)

- (c) Discuss how supervision can help in improving efficiency of an educational institution.
- (d) Explain the different steps involved in institutional planning.
- (e) Explain the administrative structure of education in Assam.
- (f) Discuss the principles to be followed in construction of a school timetable.

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