

## PROSPECTUS

# JANATA COLLEGE, SERFANGURI

Kokrajhar, B.T.C. (ASSAM)

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(Assessed & Accredited By NAAC)



SESSION: 2024-2025

## JANATA COLLEGE, SERFANGURI AT A GLANCE

The people of Ramfalbil and Serfanguri area felt the need of an institution of higher education as there was no institution imparting higher education in the locality within a radius of 40 kilometers. For this reason many poor but talented youths were deprived of their rights to acquire higher education. So, in order to fulfill these needs of local youths, some leading personalities of the locality came forward to establish a college at Serfanguri. They mobilized the public support and called a general meeting in the month of November, 1975. In that very meeting a Sponsoring Body was constituted with the following members for the establishment of a college.

1. *Late Saniram Brahma, President*
2. *Late Harendra Nath Brahma, Secretary*
3. *Late Kamaleswar Brahma, Cashier*
4. *Late Thaneswar Narzary, Member*
5. *Sri Sarat Ch. Dutta, Member*
6. *Late Biraj Mohan Basumatary, Member*
7. *Late Upen Brahma, Member*
8. *Late Baneswar Basumatary, Member*

The Sponsoring body could not establish the college in that same year for not getting permission from the Govt. of Assam. However, prior to getting permission They established the college in the year 1977, which has become a memorable year in the history of the college with P.U. 1st year class. The Sponsoring Body felt that a local man would be the best to run the college since there were only few number of Post Graduate Degree holders in and around Ramfalbil-Serfanguri area, the most senior and experienced personality, Sri Kamaleswar Brahma who was the cashier of the Sponsoring Body was entrusted with the responsibility of Principalship of the college. As the college did not have its own building to begin with, the classes were run till 1979 at the building of Friends' Union Club, located at Ramfalbil Bazar with the following founder lectures in their respective departments-

- |                                      |                        |
|--------------------------------------|------------------------|
| 1. <i>Sri Ajit Kr. Brahma</i>        | - <i>History</i>       |
| 2. <i>Sri Sukurshing Brahma</i>      | - <i>Pol. Science.</i> |
| 3. <i>Sri Keshab Bora</i>            | - <i>Education</i>     |
| 4. <i>Sri Shisir Kr. Sen</i>         | - <i>Economics</i>     |
| 5. <i>Sri Amarendra Nath Bardwan</i> | - <i>English</i>       |
| 6. <i>Sri Amalya Medhi</i>           | - <i>Economics</i>     |

7. *Sri Harendra Nath Bhattacharjee - Assamese*

8. *Sri Kanak Lal Basumatary - Bodo*

In 1979 the college obtained formal permission to start the PU Class when the Janata Party was in power both at the centre and at the State. The Sponsoring Body decided to name the college after the party out of its gratitude for giving permission to start the college. In the same year the Sponsoring Body was converted to Governing Body. The Governing Body worked relentlessly for the college till the Govt. concurrence was received by the college in 1980 for starting PU class.

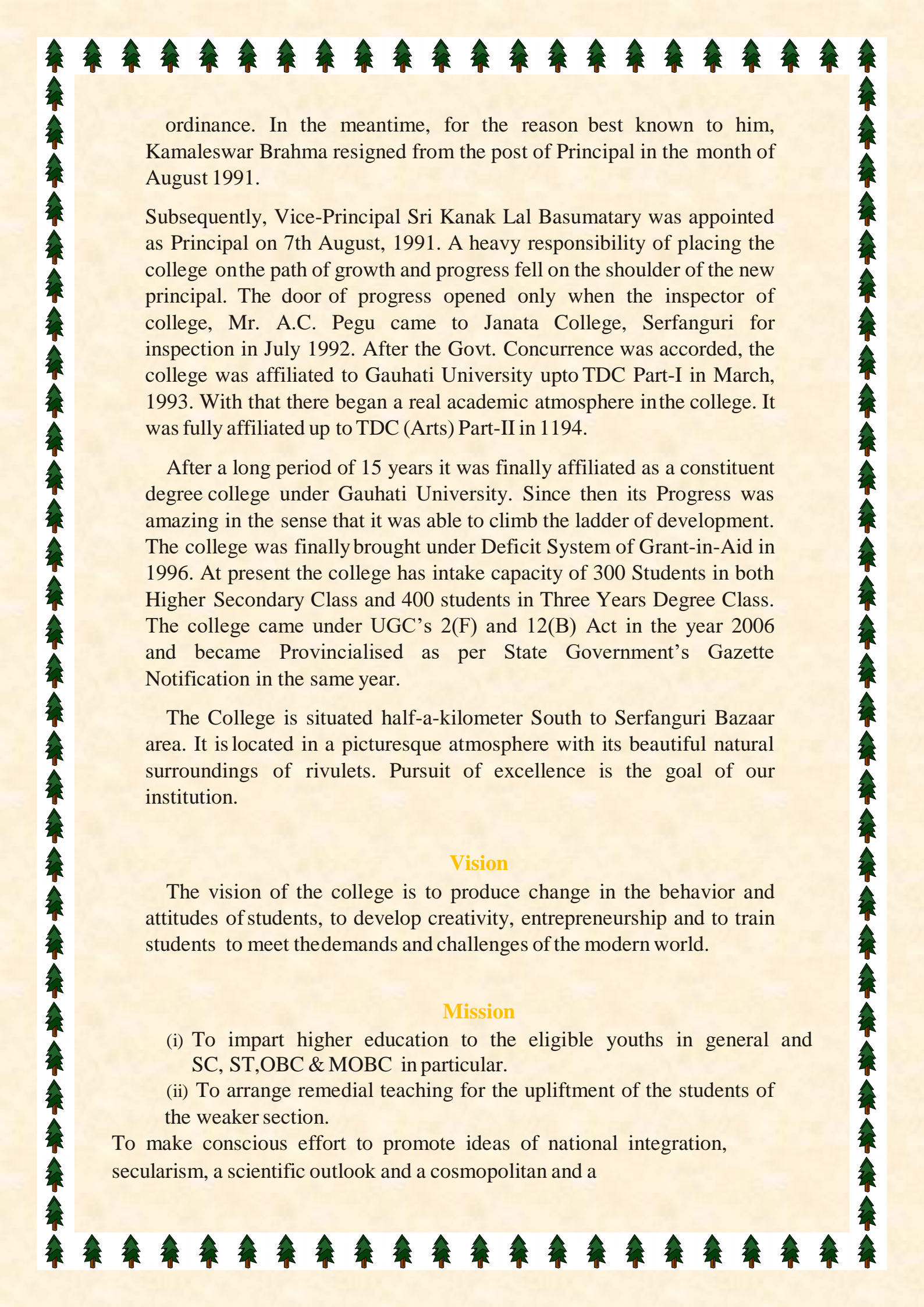
In the mean time the construction of Janata College Building was completed at its permanent site at Serfanguri field in 1979. The college was shifted from Ramfalbil Friends' Union Club to its permanent building at Serfanguri field.

As regards to the permanent site of the college, mention must be made that the location was a grazing field under the possession of the people of Kolabari and Serfanguri village. The villagers made generous offer to build the college building at the proposed permanent site as they also understood the necessity of the institution in the locality. The people of the village allowed the college governing Body to possess 45 bighas (15 acres) of land out of the grazing field.

First year Degree class was introduced in the college in 1984 after two batches of PU students appeared their final examination from the college. The permission for starting first year TDC course was obtained from the Gauhati University in 1987.

The progress of the college was moving in a snail speed. To this slow progress, the college building and all assets of the college were gutted in fire during the peak period of ABSU movement in the month of March 1989. As a result the college remained defunct for about one year. Thereafter the people of the area felt the necessity of rejuvenating the college. So, with a view to rejuvenating the college, a new Governing Body was constituted in 1990 to look after the whole affairs of the college. Thus, in the year 1990, the college was revived and brought back to its life by local educationally enthusiastic leaders.

In the same year, the newly constituted Governing Body appointed Sri Kanak Lal Basumatary as vice Principal who had been working as a lecturer in the department of Body since 1979. The Govt. concurrence to the GU permission to open 1st year TDC Class could not be obtained as there were many conditions yet to be fulfilled by the college as per GU



ordinance. In the meantime, for the reason best known to him, Kamaleswar Brahma resigned from the post of Principal in the month of August 1991.

Subsequently, Vice-Principal Sri Kanak Lal Basumatary was appointed as Principal on 7th August, 1991. A heavy responsibility of placing the college on the path of growth and progress fell on the shoulder of the new principal. The door of progress opened only when the inspector of college, Mr. A.C. Pegu came to Janata College, Serfanguri for inspection in July 1992. After the Govt. Concurrence was accorded, the college was affiliated to Gauhati University upto TDC Part-I in March, 1993. With that there began a real academic atmosphere in the college. It was fully affiliated up to TDC (Arts) Part-II in 1994.

After a long period of 15 years it was finally affiliated as a constituent degree college under Gauhati University. Since then its Progress was amazing in the sense that it was able to climb the ladder of development. The college was finally brought under Deficit System of Grant-in-Aid in 1996. At present the college has intake capacity of 300 Students in both Higher Secondary Class and 400 students in Three Years Degree Class. The college came under UGC's 2(F) and 12(B) Act in the year 2006 and became Provincialised as per State Government's Gazette Notification in the same year.

The College is situated half-a-kilometer South to Serfanguri Bazaar area. It is located in a picturesque atmosphere with its beautiful natural surroundings of rivulets. Pursuit of excellence is the goal of our institution.

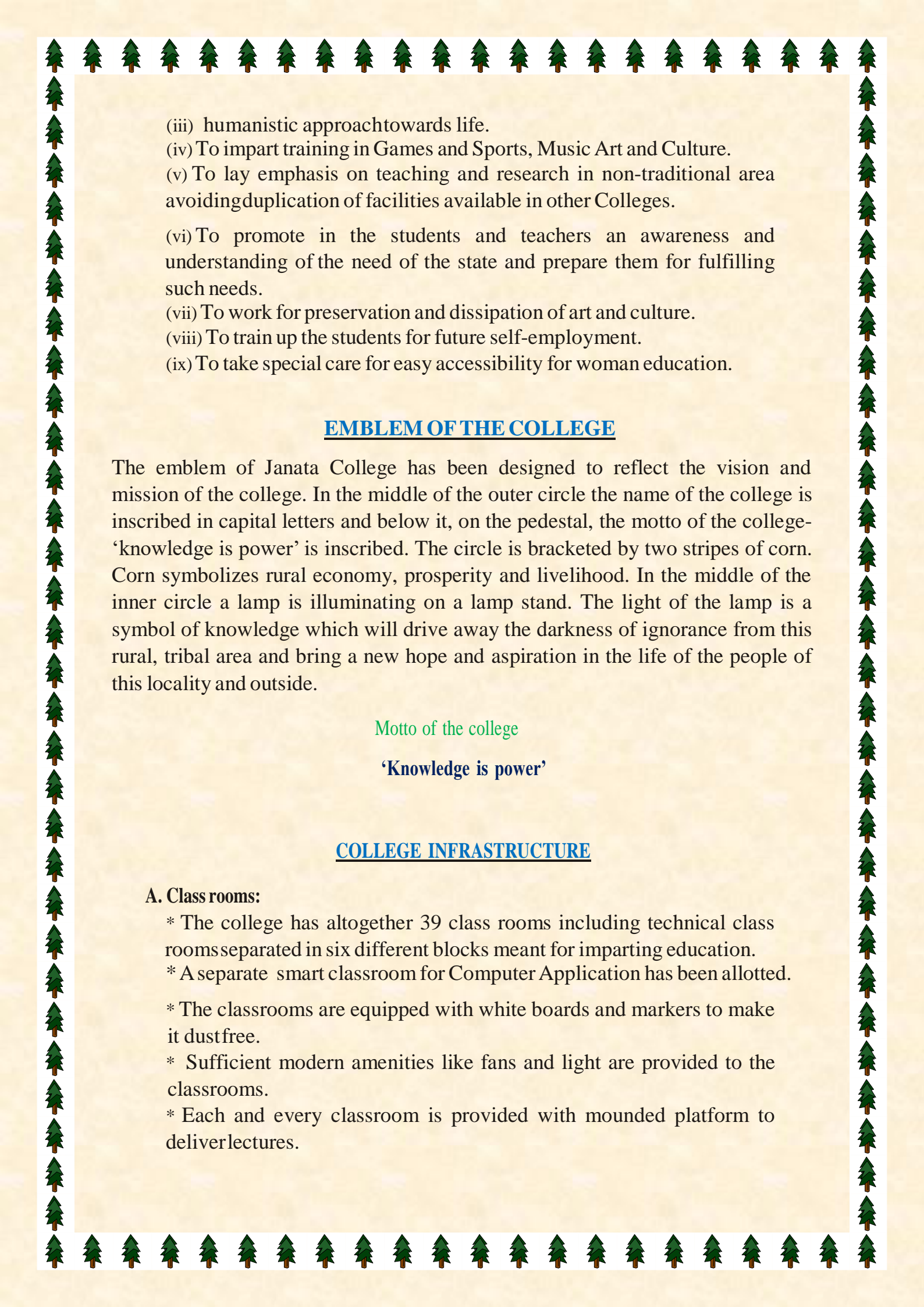
### Vision

The vision of the college is to produce change in the behavior and attitudes of students, to develop creativity, entrepreneurship and to train students to meet the demands and challenges of the modern world.

### Mission

- (i) To impart higher education to the eligible youths in general and SC, ST, OBC & MOBC in particular.
- (ii) To arrange remedial teaching for the upliftment of the students of the weaker section.

To make conscious effort to promote ideas of national integration, secularism, a scientific outlook and a cosmopolitan and a

- 
- (iii) humanistic approach towards life.
  - (iv) To impart training in Games and Sports, Music Art and Culture.
  - (v) To lay emphasis on teaching and research in non-traditional area avoiding duplication of facilities available in other Colleges.
  - (vi) To promote in the students and teachers an awareness and understanding of the need of the state and prepare them for fulfilling such needs.
  - (vii) To work for preservation and dissipation of art and culture.
  - (viii) To train up the students for future self-employment.
  - (ix) To take special care for easy accessibility for woman education.

### EMBLEM OF THE COLLEGE

The emblem of Janata College has been designed to reflect the vision and mission of the college. In the middle of the outer circle the name of the college is inscribed in capital letters and below it, on the pedestal, the motto of the college- 'knowledge is power' is inscribed. The circle is bracketed by two stripes of corn. Corn symbolizes rural economy, prosperity and livelihood. In the middle of the inner circle a lamp is illuminating on a lamp stand. The light of the lamp is a symbol of knowledge which will drive away the darkness of ignorance from this rural, tribal area and bring a new hope and aspiration in the life of the people of this locality and outside.

Motto of the college

**'Knowledge is power'**

### COLLEGE INFRASTRUCTURE

#### A. Class rooms:

- \* The college has altogether 39 class rooms including technical class rooms separated in six different blocks meant for imparting education.
- \* A separate smart classroom for Computer Application has been allotted.
- \* The classrooms are equipped with white boards and markers to make it dust free.
- \* Sufficient modern amenities like fans and light are provided to the classrooms.
- \* Each and every classroom is provided with mounded platform to deliver lectures.



**B. Technology enabled learning spaces:**

To cope up with modern technological context in teaching and learning process the college has been striving to upgrade its facilities.

**Smart Class Rooms :** There are five numbers of smart class rooms provided with modern interactive panels, Audio System etc. Altogether 200 number of students sitting capacity has been provided.

\* **Computer Laboratories :** A well-equipped computer labortory consisting of 41 nos of desktop computer with internet has been provided with uninterrupted power supply.

\* **Education Laboratory :** The college has also well equipped laboratory for the practical of Education Department with sufficient apparatus and equipments as per University norms.

\* **Internet :** The college has four nos of high speed internet zone with WIFI facility at IQAC zone, administrative office zone, Library zone & computer labzone.

\* **Internet in the college Library:** The facility of different e-resources like E-books and E-journals are provided to the students as well as teachers through N-list INFLIBNET in the library.

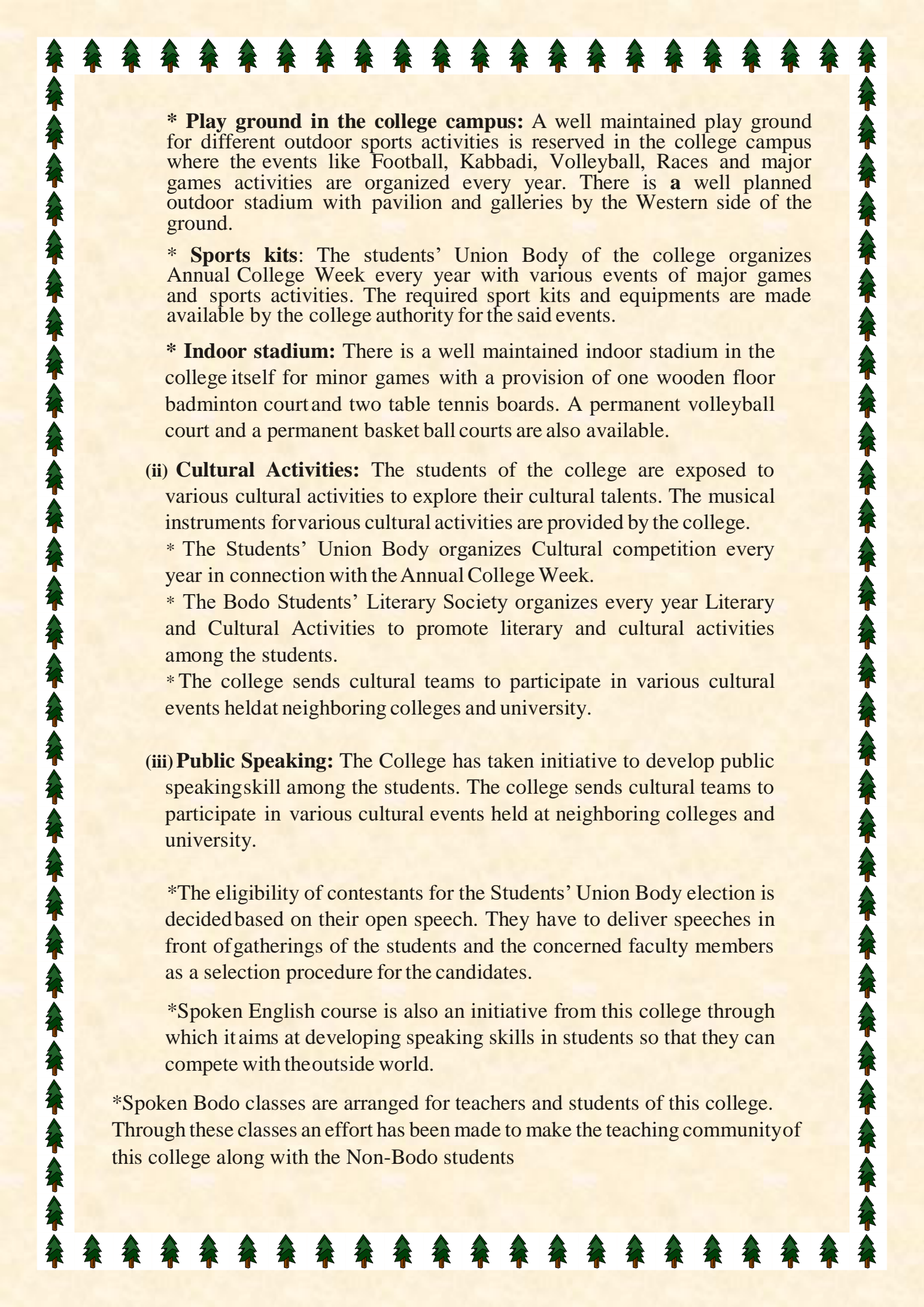
**C. Seminar Hall :** Though the college does not have a separate Auditorium, the seminars and conferences are held in the Seminar Hall of the college. The in-built modern amenities like LCD projectors and audio-visual system have been provided in the Seminar Hall.

**D. Botanical Garden:** Though the college does not have a separate Science Stream it maintains a beautiful botanical garden with valuable medicinal plants within the college campus.

**E. Rural Museum :** The college has a rural museum in two separate rooms with a view to showcasing and preserving the age-old traditional heritage of the different castes and tribes of this locality. Teachers, students and the local community people contribute a lot for the preservation of this museum.

**F. Extra-curricular activities :** The college has been provided with varieties of extra-curricular activities to facilitate the students and teachers to explore the hidden talents.

(i) **Sports :** With an aim to facilitating students with various sports activities the college has built up many sports related infrastructure facilities prioritizing the following facilities.



\* **Play ground in the college campus:** A well maintained play ground for different outdoor sports activities is reserved in the college campus where the events like Football, Kabbadi, Volleyball, Races and major games activities are organized every year. There is a well planned outdoor stadium with pavilion and galleries by the Western side of the ground.

\* **Sports kits:** The students' Union Body of the college organizes Annual College Week every year with various events of major games and sports activities. The required sport kits and equipments are made available by the college authority for the said events.

\* **Indoor stadium:** There is a well maintained indoor stadium in the college itself for minor games with a provision of one wooden floor badminton court and two table tennis boards. A permanent volleyball court and a permanent basket ball courts are also available.

(ii) **Cultural Activities:** The students of the college are exposed to various cultural activities to explore their cultural talents. The musical instruments for various cultural activities are provided by the college.

\* The Students' Union Body organizes Cultural competition every year in connection with the Annual College Week.

\* The Bodo Students' Literary Society organizes every year Literary and Cultural Activities to promote literary and cultural activities among the students.

\* The college sends cultural teams to participate in various cultural events held at neighboring colleges and university.

(iii) **Public Speaking:** The College has taken initiative to develop public speaking skill among the students. The college sends cultural teams to participate in various cultural events held at neighboring colleges and university.

\*The eligibility of contestants for the Students' Union Body election is decided based on their open speech. They have to deliver speeches in front of gatherings of the students and the concerned faculty members as a selection procedure for the candidates.

\*Spoken English course is also an initiative from this college through which it aims at developing speaking skills in students so that they can compete with the outside world.

\*Spoken Bodo classes are arranged for teachers and students of this college. Through these classes an effort has been made to make the teaching community of this college along with the Non-Bodo students

enable to understand and speak the Bodo Language which is the mother tongue of maximum numbers of students.

\* Platforms are provided to the students in the form of extempore Speech Competition, Debate Competition etc. Annual College Week and Satish Chandra Basumatary Memorial Literary and Cultural Competition are also organized annually at the college.

**(iv) Health and Hygiene:** Health and hygiene is the prime motto of this college. Keeping in mind the necessity of maintaining health and hygiene of this college is striving to provide its students with following facilities :-

**a. First Aid:** First aid unit of this college is always set at its gunpoint to work as quickly as possible whenever crisis arises. This first aid unit is equipped with sickbed measuring machines of BP and Blood Sugar.

**b. Doctors on Call:** The on-duty doctor of the nearby PHE is a call on way whenever we are in need. Clean and hygienic toilet and pure drinking water facility with water cooling system are made available.

**c. Informative Chart:** This College is having an informative chart to display those toll free nos which the students may use in their needs i.e. 102,104,108

**(v) Health Awareness Programmes:**

\*Health awareness programmes are often organized by the Medical & Health Committee of the college to create awareness on various health related issues among the students and through them to the society.

\*The women cell of the college also tries to create awareness on health and sanitation among the villagers through various programmes arranged by them.

\*Hand washing day is being celebrated in the adopted lower primary school of the college by the women cell.

### **INTERVIEW CUM ADMISSION SCHEDULE**

Prospectus, Academic Calendar and Application forms for admission into the different classes can be obtained from the college website: '[www.janatacollege.co.in](http://www.janatacollege.co.in)'.



The dates for interview cum admission of different courses are scheduled as follows:

**(i) Application form for H.S. 1st Year :**

Date of Issue- within 6 days from the date of announcement of the H.S.L.C. result

Date of Submission- within 6 days from the date of announcement of the H.S.L.C. Result. Selection list is circulated within 3 days from the last date of form submission.

Date of Admission- Date of admission will be notified separately.

**(ii) Admission for H.S. 2nd Year:** Within 10 (ten) days from the date of declaration of H.S. 1st year result. Application form can be obtained from the office during working hours after the declaration of result.

***(iii) Application form for T.D.C. 1st Semester:***

Date of Issue- Within 7days from the date of announcement of the H.S. result

Date of Submission- Within 10 days from the date of announcement of the H.S. Result. Selection list is circulated within 3 days from the last date of form submission.

Date of Admission- Date of admission is notified separately. Classes of 1stsemester start after six days from the first day of admission.

***N.B.: After completion of every one year of four year degree course, the student is to take admission for their continuation to next higher semester, i.e. in the 3rd semester, 5th semester and 7<sup>th</sup> semester.***

\*Students have to produce Original Certificates Mark sheets and Original Income Certificate at the time of admission.

\*The admission is purely on merit basis based on the percentage secured in last Exam.

\*The admission in M.A. (Bodo) is based on entrance Exam

**COURSE OF STUDIES**

Under Faculty of Arts the college is imparting education in both Higher Secondary and Four Year Degree Course in Arts.

## (A) HIGHER SECONDARY (ARTS)

### Compulsory Subjects

- i) English
- ii) MIL- Bodo/Assamese/Alt. English (any one)
- iii) Environmental Education (for H.S. 1st year IDC subject only)

For remaining subjects, students can select any four of the following subjects out of which three will be the elective and other one will be the additional subject.

- i) Advance Languages
- ii) Political Science
- iii) Education
- iv) History
- v) Economics
- vi) Logic & Philosophy
- vii) Computer Science & Application

Students of H.S. 2nd year must carry forward the same subjects of H.S.1st year class except environmental studies (EVS) which is a compulsory subject for H.S. 1st year only.

### (B) Course structure for Four Year Under Graduate Programme (FYUGP) 1<sup>st</sup> Year

Name of subject	Major	Minor	AECC	IDC	SEC	VAC
Assamese	✓	✓	✓	×	✓	×
Bodo	✓	✓	✓	✓	✓	✓
English	✓	✓	✓	✓	✓	×
History	✓	✓	×	✓	✓	×
Education	✓	✓	×	✓	✓	✓
Economics	✓	✓	×	✓	✓	✓
Political science	✓	✓	×	✓	✓	✓
Logic & Philosophy	✓	✓	×	✓	✓	✓
BCA	✓	✓	×	✓	✓	✓

The college offers 'Self-Financing Programmes'. The courses areas

(C) follows-

- \* One year PG Diploma in Computer Application (PGDCA)
- \* Six Month Diploma in Computer Application (DCA)
- \* Three Month Certificate Course in Computer Application (CCA)
- \* One Month Short term Course for Tally, C++, Internet, DTP.

(D) The college also offers three month course on skill development in Mushroom Farming, Bee Farming and Organic Farming.

Four year BCA degree Course has been introduced from the Session 2023-24.

### **EXAMINATION RULES**

Apart from the final Examination conducted by the A.H.S.E.C. and B.U. there will be one Unit Test as well as one Sessional Test as per the schedule given in the Academic Calendar under the direct supervision of the academic council of the college. Both the Unit Test and sessional test are compulsory and on failing to appear the said test will not be sent for final examination. In case of P.G. course there will be two sessional tests of 20 marks and one seminar paper presentation of 20 marks. All are compulsory.

In examination related matters, the decision of the examination board and Academic Council of the college shall be final and binding.

Monitoring of Academic Progress:

I) Participation in the seminars organised by the concerned department once in a month for T.D.C. major and M.A. classes are compulsory.

ii) Students' progress is evaluated through Unit Test, Sessional Test, Home Assignments, Participation in Seminars, Field Survey etc. Classes of every semester of the four years degree course begin just after the seven days from the date of admission or from the end of every end semester examinations.

### **Registration and Migration**

Student from Boards/Councils/Universities other than SEBA, AHSEC & B.U. Shall have to produce Migration certificate at the time of admission

## Attendance

It is obligatory to attend classes regularly and punctually. Willful absence from the classroom will be treated as a serious breach of college discipline. As a rule each student is required to attend in each subject minimum of 75% of the total lectures delivered in each session.

### Important Note on Attendance

A student shall not be eligible to sit for any final examination if he/she hasn't attended a minimum of 75% lectures delivered in each subject separately.

A student failing to attend classes for 25 days at a stretch from the date of commencement of classes shall forfeit his/her seat. As the semester system has been implemented in the colleges affiliated under BU, the End Semester Examination other than sessional test are conducted directly by the University after every six months.

### Hostel Facility

\* The college has a three storied Girls' Hostel with an intact capacity of 75 inmates. Modern facilities like electricity, running water, T.V. sets, sports related materials etc are provided. From the security point of view a 10 (ten) feet high boundary wall has been erected around the Hostel along with the deployment of a chowkidar as security guard round the clock. The hostel is also under CCTV surveillance.

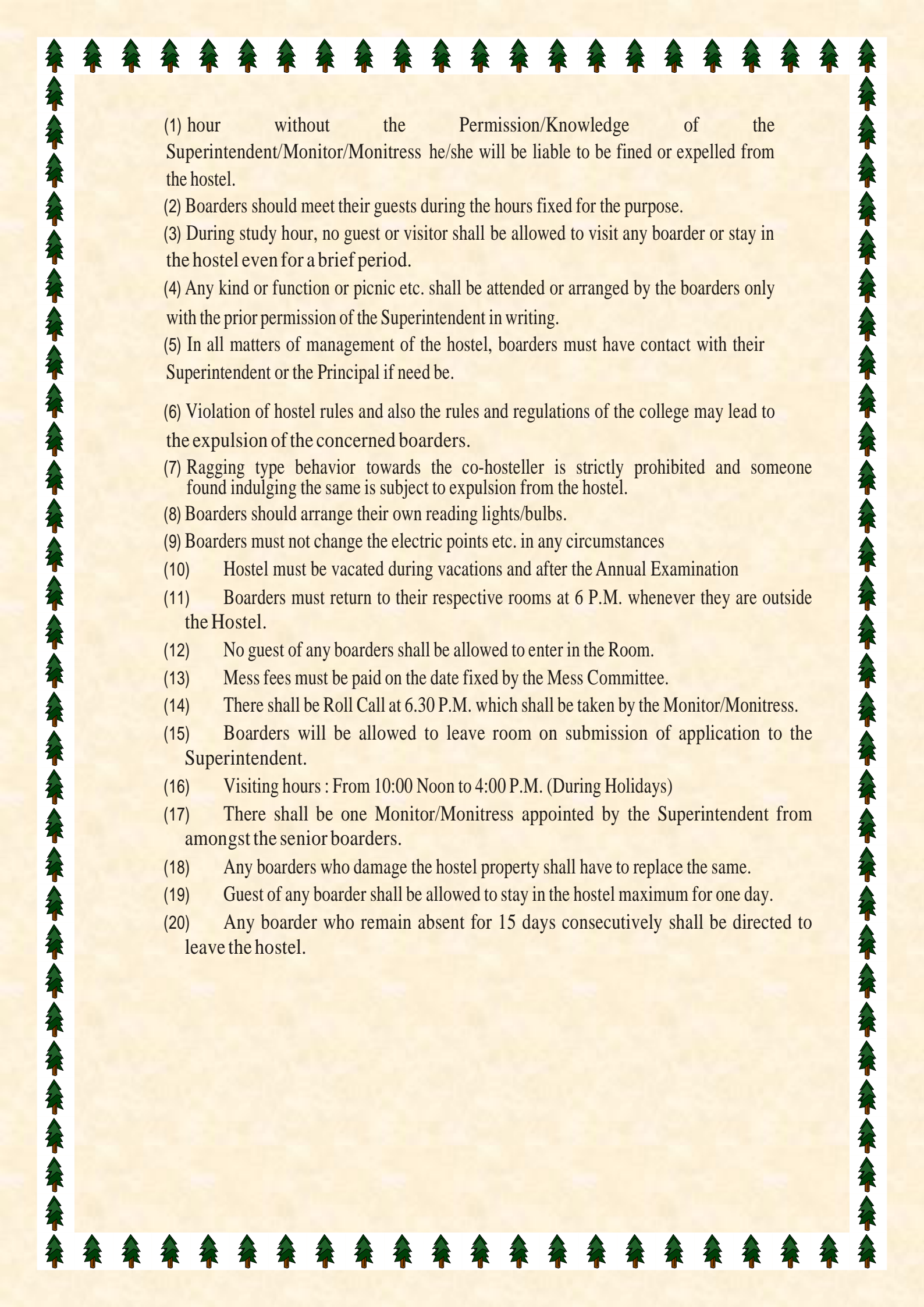
\* An Assam type Boys' Hostel with three blocks with an intake capacity of 50 inmates has been provided by the college for the students with all modern amenities.

### Hostel Rules

The college provides minimum facilities such as utensils, furniture but not reading bulb. The mess management is at the hands of mess committee, which manages everything under the supervision and guidance of the superintendent of hostel. Generally 2 (two) seats are reserved for sports men/women those who have already represented their respective Schools and College in Zonal and National level Tournament.

There are certain rules and regulations in the hostel and all the boarders are bound to conform/follow the same, which are as follows:

Boarders must strictly observe the study hours. Those found absent during study

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- (1) hour without the Permission/Knowledge of the Superintendent/Monitor/Monitress he/she will be liable to be fined or expelled from the hostel.
  - (2) Boarders should meet their guests during the hours fixed for the purpose.
  - (3) During study hour, no guest or visitor shall be allowed to visit any boarder or stay in the hostel even for a brief period.
  - (4) Any kind of function or picnic etc. shall be attended or arranged by the boarders only with the prior permission of the Superintendent in writing.
  - (5) In all matters of management of the hostel, boarders must have contact with their Superintendent or the Principal if need be.
  - (6) Violation of hostel rules and also the rules and regulations of the college may lead to the expulsion of the concerned boarders.
  - (7) Ragging type behavior towards the co-hosteller is strictly prohibited and someone found indulging the same is subject to expulsion from the hostel.
  - (8) Boarders should arrange their own reading lights/bulbs.
  - (9) Boarders must not change the electric points etc. in any circumstances
  - (10) Hostel must be vacated during vacations and after the Annual Examination
  - (11) Boarders must return to their respective rooms at 6 P.M. whenever they are outside the Hostel.
  - (12) No guest of any boarders shall be allowed to enter in the Room.
  - (13) Mess fees must be paid on the date fixed by the Mess Committee.
  - (14) There shall be Roll Call at 6.30 P.M. which shall be taken by the Monitor/Monitress.
  - (15) Boarders will be allowed to leave room on submission of application to the Superintendent.
  - (16) Visiting hours : From 10:00 Noon to 4:00 P.M. (During Holidays)
  - (17) There shall be one Monitor/Monitress appointed by the Superintendent from amongst the senior boarders.
  - (18) Any boarders who damage the hostel property shall have to replace the same.
  - (19) Guest of any boarder shall be allowed to stay in the hostel maximum for one day.
  - (20) Any boarder who remain absent for 15 days consecutively shall be directed to leave the hostel.

## Hostel Fee to be paid during Admission

(1) Admission fee	:-	Rs 700.00
(2) Establishment fee per Term	Rs	2000.00
(3) Seat Rent Per Term	:-	Rs 1000.00
(4) Recreation fee	:-	Rs 100.00
(5) Caution Money (refundable)	Rs	1000.00
(6) Electric Charge per term	:-	Rs 1200.00
(7) Maintenance fee	:-	Rs 800.00
(8) Miscellaneous fee	:-	Rs 200.00

TOTAL- 7,000.00

*The Mess Committee will fix the mess Dues*

## FACULTY MEMBERS OF JANATA COLLEGE

*Principal- Mr. Bitoray Brahma, M.A.*

### *(1) Depart of English*

1. DR. BARNALI SIKDER, M.A., B.Ed., Ph.D., Assistant Professor (HoD)
2. DR. ROMEO RWTIN LOKOBOK, M.A., B.Ed., Ph.D., Assistant Professor & Coordinator, IQAC
3. MR. PARTHA SARATHI CHAKRABORTY, M.A., Assistant Professor
4. MS. KASHMI BASUMATARY, M.A., Assistant Professor
5. MS. DIVITHA NARZARY, Assistant Professor

### *(2)Department of History*

1. DR. DAHAL KUNGUR NARZARY, M.A., Ph. D., Associate Professor (HoD)

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*Principal- Mr. Bitoray Brahma, M.A.*

### *(3) Depart of English*

1. DR. BARNALI SIKDER, M.A., B.Ed., Ph.D., Assistant Professor (HoD)
2. DR. ROMEO RWTIN LOKOBOK, M.A., B.Ed., Ph.D., Assistant Professor & Coordinator, IQAC
3. MR. PARTHA SARATHI CHAKRABORTY, M.A., Assistant Professor
4. MS. KASHMI BASUMATARY, M.A., Assistant Professor
5. MS. DIVITHA NARZARY, Assistant Professor

### *(4)Department of History*

1. DR. DAHAL KUNGUR NARZARY, M.A., Ph. D., Associate Professor (HoD)

2. MR. HIMALAY BASUMATARY, M.A., Assistant Professor

**(5) Department of Philosophy**

1. MR. NABIN CH. MUSHAHARY, M.A. Assistant Professor (HoD)

2. MR. DWIMALU MOCHAHARY, M.A., Assistant Professor

3. DR. HARIPRIYA SARMA, M.A, Ph. D. Assistant Professor

4. MR. NIL KUMAR NARZARY, M.A., Assistant Professor

**(9) Department of Computer Science and Application**

1. MR. RINGCHAT BASUMATARY, MCA, Assistant Professor (HoD)

2. MR. MIJINK BASUMATARY, MCA, Assistant Professor

3. MR. PROTON GOYARY, MCA, Assistant Professor

**JANATA COLLEGE LIBRARY**

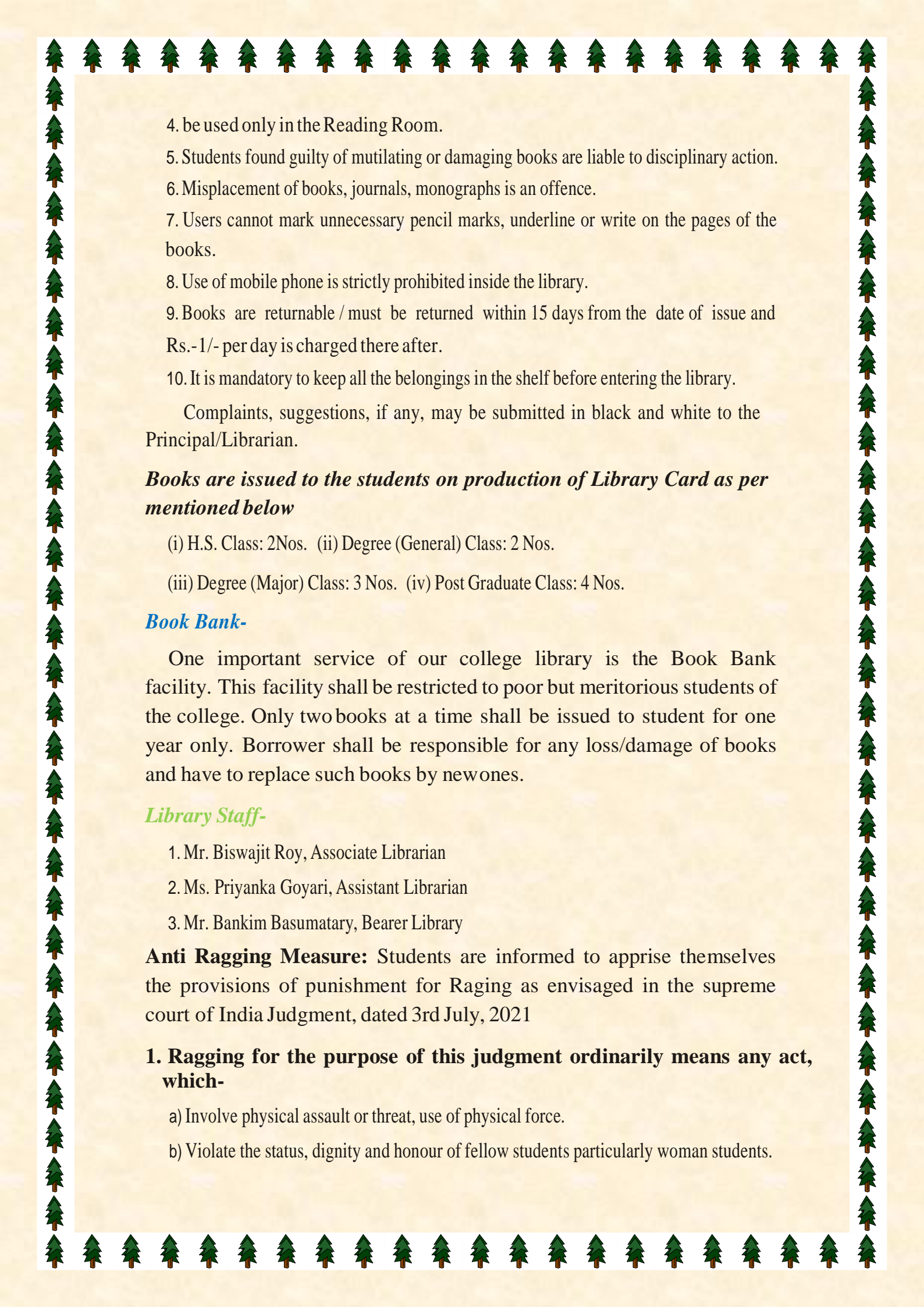
The well equipped central Digital library of Janata College is an indispensable and integral part of the college's mission of achieving excellence in Higher Education and Research. At present the Library is rendering services with 19379 nos of text books; 6031 nos of reference books; 09 nos of journals; 6293 nos of E-journals; 1,95809 nos of E-books and 06 nos of News paper covering a wide range of subjects viz. Humanities, Social Science, Computer Science. Apart from text books and reference books, the Library subscribes to a good number of periodicals and journals - popular magazines and daily news papers meant for the easy access of the students and faculties to the day-to-day happenings of the world. Besides the central Library, the individual department, have well-stocked departmental libraries for the help of students and teachers. The Library runs under the supervision of a Library Advisory Committee.

**Rules/Instructions to be followed**

1. The library remains open on all working days during office hours.
2. The library can be accessed only by regular and bonafide students, faculty members, non-teaching staff and other person on prior permission by the Principal/Librarian
3. Books are issued to the bonafide students only on production of valid library identity card.

Some rare reference books are not issued to the students and the faculty. These are



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4. be used only in the Reading Room.
  5. Students found guilty of mutilating or damaging books are liable to disciplinary action.
  6. Misplacement of books, journals, monographs is an offence.
  7. Users cannot mark unnecessary pencil marks, underline or write on the pages of the books.
  8. Use of mobile phone is strictly prohibited inside the library.
  9. Books are returnable / must be returned within 15 days from the date of issue and Rs.- 1/- per day is charged there after.
  10. It is mandatory to keep all the belongings in the shelf before entering the library.

Complaints, suggestions, if any, may be submitted in black and white to the Principal/Librarian.

***Books are issued to the students on production of Library Card as per mentioned below***

- (i) H.S. Class: 2Nos. (ii) Degree (General) Class: 2 Nos.
- (iii) Degree (Major) Class: 3 Nos. (iv) Post Graduate Class: 4 Nos.

### ***Book Bank-***

One important service of our college library is the Book Bank facility. This facility shall be restricted to poor but meritorious students of the college. Only two books at a time shall be issued to student for one year only. Borrower shall be responsible for any loss/damage of books and have to replace such books by new ones.

### ***Library Staff-***

1. Mr. Biswajit Roy, Associate Librarian
2. Ms. Priyanka Goyari, Assistant Librarian
3. Mr. Bankim Basumatary, Bearer Library

**Anti Ragging Measure:** Students are informed to apprise themselves the provisions of punishment for Raging as envisaged in the supreme court of India Judgment, dated 3rd July, 2021

### **1. Ragging for the purpose of this judgment ordinarily means any act, which-**

- a) Involve physical assault or threat, use of physical force.
- b) Violate the status, dignity and honour of fellow students particularly woman students.

- c) Expose students to ridicule and contempt and effect their self esteem.
- d) Entail verbal abuse and aggression, indecent gestures and obscene behavior.

## **2. Abetment to ragging will also amount to ragging.**

Now, Ragging is completely banned in the college premises and Hostels. Punishment may include expulsion from the college. If the individuals committing or abetting ragging are not identified, collective punishment could be imposed. No Student shall plead ignorance of any provision mentioned here or to be notified from time to time.

## **GENERAL RULES FOR MAINTENANCE OF DISCIPLINE**

- (i) The Societies and Association shall be subjected to such guidance and control as the College Administration may prescribe from time to time.
- (ii) Only such societies as have been recognized by the Principal shall have the facilities of the college premises.
- (iii) All notices desired to be circulated by the students anywhere in the college premises shall require the approval of the Principal.

Any of the following acts by a student shall be considered as major offence against discipline.

- (a) Habitual Irregularities.
- (b) Resorting to violence of any kind.
- (c) Disobedience and indecent acts to teachers and to the college authority.
- (d) Damaging, defacing or devaluing any College property. Violation of anyone of the said acts is subject to punishment by the Discipline committee on finding the nature of his/her fault.

## **Awards for outstanding performance/excellence:**

Janata College has a tradition of rewarding meritorious students, viz.

- (1) Topper among those securing 65% or above marks at the T.D.C. Final examination of this college, stream wise.
- (2) Topper among those securing 75% or above marks at the H.S. Final Examination of this college stream wise.
- (3) Topper among those securing 'A' grade at the H.S. First year examination of this college stream wise.
- (4) Student having highest attendance above 90% in classes, class wise.

“Amrit Lata Pathak” Memorial Award for the best Graduate of the year every year.

### STUDENT’S UNION BODY

a) There is a Union Body of the students in the college to look after the affairs of students’ related activities of the college, to maintain healthy academic atmosphere in and around the college campus and to train up themselves in the practice of the Democracy. Its membership is compulsory for each students enrolled in the college. The Union Body has its own constitution, plan & policies and also the officebearers who are guided & regulated by their constitution.

The Union Body has an Executive Body constituted by bonafide and regular students of the college through an election held annually.

### **CONSTITUTION OF JANATA COLLEGE STUDENTS’ UNION:**

Preamble :- “We, the Students of Janata College, have solemnly declared ourselves to dedicate with determination in looking for excellence in the class room or in to for institutional excellence and in the field of games & sports and also to develop high moral values among the students as well as the spirit of common brotherhood.”

#### *Article :1*

Title of the Union & its Jurisdiction: The Janata College shall have a students’ Union Body which shall be known as “**Janata College Students Union**” and in short J.C.S.U.

The Jurisdiction of the Student’ Union shall be within the four walls of the college and shall extend to all activities that are necessary for the welfare of the students and the development and prosperity of the institution.

The Janata College Students’ Union shall be subjected to such guidance and control as the college administration may prescribe from time to time. And all notices desired to be circulated by the Students’ Union anywhere in the college premises shall require the approval of the Principal.

**Executive Body:** The Janata College Students' Union shall have an Executive Body consisting of members elected annually by the bonafide and regular students of the college, supported and guided by the Principal and Prof.-in-charges.

*(i) The Executive Body shall consist of:*

1. President
2. Vice-President
3. General Secretary
4. Asstt. General Secretary
5. Major Games & Sports Secretary
6. Minor Games & Sports Secretary
7. Debate and Symposium Secretary
8. Cultural Secretary
9. Assistant Cultural Secretary
10. Magazine Editor
11. Joint Magazine Editor
12. Social Service Secretary
13. Literary Secretary (Magazine)
14. Common Room Secretary (Boys & Girls)

a) One Prof.-in-charge for each Portfolio appointed by the Principal in consultation with the members of Electoral College.

b) The Executive Members of the J.C.S.U. shall wear college Blazer of 'Deep Navy Blue' colour with College Emblem on the pocket. In no case the Executive Member will be allowed to convert the Blazer into any other outfit.

### **Article : 2**

**Aims & Objectives:-** The Janata College Students' Union (Executive Body) herein shall give guidance and leadership to :

- i) Maintain and foster the sense of "Disciplines" among the students.
  - j) Realize and instill the "College Mottos".
  - iii) Arrange and regulate Students' co-curricular and extra-curricular activities.
  - iv) Encourage and promote healthy competition among the students.
  - v) Maintain and promote cordial relationships between teachers, officials and students.
- Extend co-operation to Administration in the interest of the Institution.

### *Article : 3*

#### **Election of Executive Members:**

- i) Executive Members of the Students' Union Body shall be elected annually by the General Members of the students community of Janata College.
- ii) Election of the Executive Body shall be held as and when notified.
- iii) Head of institution (Principal) may constitute the Executive Body without election under the circumstances not congenial for such exercise.
- iv) Notification/termination shall be done minimum 7(seven) days ahead of stipulated date.
- v) Students of last two semesters shall not be eligible for office.
- vi) Regular and bonafide students of the college shall participate in the election.

There shall be an Electoral College of five members to conduct and to look after the whole process of Election of the J.C.S.U. Out of these five members one shall be Returning Officer two shall be Presiding Officers and another two shall be the Polling Officers. This Electoral College shall be constituted by the Principal for a period of three years from among the Teaching staff.

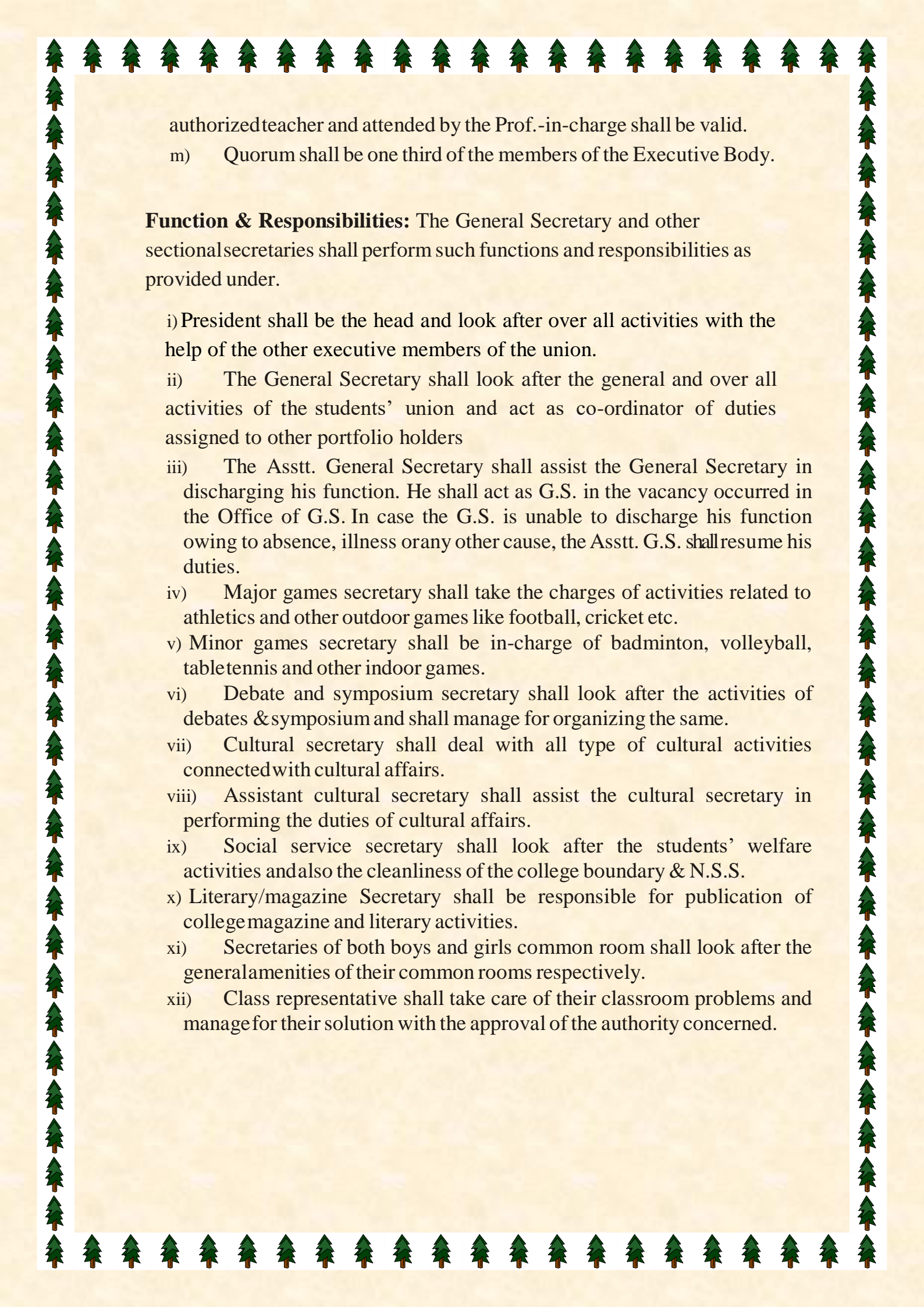
### *Article : 4*

**Oath of Affirmation by Executive Members:** Every Member, after having elected to the Executive Body shall take an oath of office or affirmation before entering into his/her office before the Principal or in his absence, Vice-Principal.

### *Article : 5*

#### **Meeting and Quorum :**

- i) Any kind of meeting shall be held with the permission and concurrence on the subject in the agenda from the Principal and in his absence Vice-Principal.
- j) Meeting shall be held in the office of the Students; Union Body or at such place within the boundary of the college.
- k) Meeting held outside college building without permission in writing from the Principal or in his absence Vice-Principal shall not be valid.
- l) Meeting presided over by the President/Vice-President or his

- 
- authorized teacher and attended by the Prof.-in-charge shall be valid.
- m) Quorum shall be one third of the members of the Executive Body.

**Function & Responsibilities:** The General Secretary and other sectional secretaries shall perform such functions and responsibilities as provided under.

- i) President shall be the head and look after over all activities with the help of the other executive members of the union.
- ii) The General Secretary shall look after the general and over all activities of the students' union and act as co-ordinator of duties assigned to other portfolio holders
- iii) The Asstt. General Secretary shall assist the General Secretary in discharging his function. He shall act as G.S. in the vacancy occurred in the Office of G.S. In case the G.S. is unable to discharge his function owing to absence, illness or any other cause, the Asstt. G.S. shall resume his duties.
- iv) Major games secretary shall take the charges of activities related to athletics and other outdoor games like football, cricket etc.
- v) Minor games secretary shall be in-charge of badminton, volleyball, table tennis and other indoor games.
- vi) Debate and symposium secretary shall look after the activities of debates & symposium and shall manage for organizing the same.
- vii) Cultural secretary shall deal with all type of cultural activities connected with cultural affairs.
- viii) Assistant cultural secretary shall assist the cultural secretary in performing the duties of cultural affairs.
- ix) Social service secretary shall look after the students' welfare activities and also the cleanliness of the college boundary & N.S.S.
- x) Literary/magazine Secretary shall be responsible for publication of college magazine and literary activities.
- xi) Secretaries of both boys and girls common room shall look after the general amenities of their common rooms respectively.
- xii) Class representative shall take care of their classroom problems and manage for their solution with the approval of the authority concerned.

Further provided that:

- (a) Portfolio holders shall discharge their assigned duties under the guidance of respective Prof.-in-charge.
- (b) Programme of any kind of any secretary must be passed in the Executive body meeting.
- (c) All activities must be within the budget provision.
- (d) The executive members shall not lend its name or their names to carry out programmes/ activities in support of any organization in official capacity without being discussed and passed in valid Executive body meeting or without the permission of principal in writing.
- (e) Any kind of notice desired to be circulated by the J.C.S.U. anywhere in the college premises shall require approval of the principal.
- (f) Members of the Executive Body, Secretaries in particular shall be responsible for submission of proper accounts of the expenditures incurred in their respective programmes and shall not be exempted from the operation of the college Account Rules.

#### Article:6

**Breach of Disciplines and disqualifications:-** The college authority is vested with power to disqualify any member of J.C.S.U. for the breach of discipline in the form as stated therein after and as such prescribed from time to time by the Administration

1. Habitual irregularities / unpunctuality.
2. Resorting to violence of any kind.
3. Disobedience and indecent acts to teachers and to the college authority.
4. Damaging, defacing or devaluing any college property.
5. Unauthorized arrangement of any gathering in the premises or grounds belonging to the college against the order of the College authority or without the permission from the Principal in writing.

#### Article :7

**Funds :-** The college shall maintain a fund out of the session fees to meet the expenses for the maintenance and regulation of activities of the JCSU and provided further that-

- (i) Funds shall be provided / released by the principal out of the Session fees already allocated by the budget and planning Committee in its annual session for some major and regular programmes and functions.

- (ii) Executive Members shall maintain proper accounts of expenditure with the help of prof.in-charge.
- iii) Defaulting executive members in accounts shall be liable to punishment in terms of with held result and promotion to next Higher class etc

### Article : 8

**Prerogative of the Principal:-** The Principal shall have the power to make rules for more convenient transaction of the business of the Students' Union Body and shall not be answerable to anyone and shall have the power.

- i) To cancel Election result/withheld the election result and dissolve the Bodyas and when deem fit with formal discussion with the Grievance Redressal Cell and the concerned Office bearers of the Election purpose.
- ii)To extend the facilities to the recognized body at his discretion

### Article : 9

**Amendment provision:-** There shall be an Amendment provision in the Constitution of J.C.S.U. To amend the constitution of J.C.S.U. 2/3 majority of the Executive Members including Principal, Vice Principal and Prof. in- charges is necessary.

*(a)In addition to the Janata college Students' Union Body, there is a literary society in the college by the name "Bodo Students' Literary Society" for promoting Bodo language and literature as it is the language/ dialect of the majority of the locality*

## STUDENT' UNIFORM

Janata College has designed the college uniform keeping in mind the peace, prosperity and universal brother hood. The dress code with its colour has been laid down as follows which must be followed by every student.

Boys		Girls	
Pants	Black	Blouse/buchil	White
Shirt	Sky Blue	Dokhona/Mekhela/Kemblet	Sky Blue
		Jwmgra/Sadar/Kambang	White with sky blue border

1. College uniform is must in ceremonies and functions organized at the college and in examination days.



2. Every Saturday will be considered as wash day. Students will be allowed to attend the Saturday classes without uniform but certainly not in casual dresses like low hip pants by the boys and laggings by the girls

### Revised Fee Structure for UG Courses

Sl. No.	Head	Sub-Heads	Without Practical	With Practical
1	University Fee	Affiliation and Inspection Fee	200	200
		Registration Fee (for 1 <sup>st</sup> year only)	430	430
		Enrolment Fee	250	250
2	Establishment	Renovation and Repairing old buildings	100	100
		Desk Bench and College Furniture	100	100
		Computer Purchases and Annual Maintenance	80	80
		Toilet Repairing and Cleaning	50	50
		Boys & Girls Common Room	50	50
		CCTV & Security	100	100
		Campus Beautification, Gardening	50	50
		Internal Road and Disaster Fund	100	100
3	Laboratory	Equipments, Chemicals	Nil	900
4	Electricity	Power	300	300
		Generator, Fuel, Fan-Bulb Purchase & Repairing	200	200
5	Library	New Book Purchase	200	200
		Library & Lib. Software updating	100	100
6	Contingency	Stationary, TA to University	400	400
7	Development	Academic Seminar	100	100
		Quality (NAAC)	100	100
		Faculty	100	100
		Guest Lecturer	50	50
		Soft & Hard Skill Development	50	50
		Sports Facility & Training	50	50
		Cultural Facility & Workshop	50	50

8	Continuous Evaluation	Examination	200	200
9	Students Related Fees	NCC/NSS/Scout/Red Cross	50	50
		I Cards	50	50
		Magazine	100	100
		Union Fees	50	50
		Games & Sports Competition	50	50
		Festival	50	50
		Cultural & Drama and Music	100	100
		Debate	100	100
		Youth Festival	100	100
		<b>Total</b>	<b>4060</b>	<b>4960</b>

### Revised Fee Structure for HS Courses

Sl. No	Head	Sub-Heads	Arts/Commerce	Science
1	Assam Higher Secondary Council Fee	Registration Fee	150	150
		Enrolment Fee	50	50
2	Establishment	Renovation and Repairing old buildings	100	100
		Desk Bench and College Furniture	100	100
		Computer Purchases and Annual Maintenance	80	80
		Toilet Repairing and Cleaning	50	50
		Boys & Girls Common Room	50	50
		CCTV & Security	100	100
		Campus Beautification, Gardening	50	50
		Internal Road and Disaster Fund	100	100
3	Laboratory	Equipments, Chemicals	Nil	100
4	Electricity	Power	300	300
		Generator, Fuel, Fan-Bulb Purchase & Repairing	200	200
5	Library	New Book Purchase	200	300
		Library & Lib. Software	100	100

		<b>updating</b>		
<b>6</b>	<b>Contingency</b>	<b>Stationary, TA for Council</b>	<b>400</b>	<b>400</b>
<b>7</b>	<b>Development</b>	<b>Academic Seminar</b>	<b>100</b>	<b>100</b>
		<b>Soft &amp; Hard Skill Development</b>	<b>50</b>	<b>50</b>
		<b>Sports Facility &amp; Training</b>	<b>50</b>	<b>50</b>
		<b>Cultural Facility &amp; Workshop</b>	<b>50</b>	<b>50</b>
<b>8</b>	<b>Continuous Evaluation</b>	<b>Examination</b>	<b>200</b>	<b>200</b>
<b>9</b>	<b>Students Related Fees</b>	<b>NCC/NSS/Scout/Red Cross</b>	<b>50</b>	<b>50</b>
		<b>I Cards</b>	<b>50</b>	<b>50</b>
		<b>Magazine</b>	<b>100</b>	<b>100</b>
		<b>Union Fees</b>	<b>50</b>	<b>50</b>
		<b>Games &amp; Sports Competition</b>	<b>50</b>	<b>50</b>
		<b>Festival</b>	<b>50</b>	<b>50</b>
		<b>Cultural &amp; Drama and Music</b>	<b>100</b>	<b>100</b>
		<b>Debate</b>	<b>100</b>	<b>100</b>
		<b>Youth Festival</b>	<b>100</b>	<b>100</b>
		<b>Total</b>	<b>3150</b>	<b>3330</b>

**No admission fees will be charged to the students whose parental annual income is below 2 Lakhs**

**N.B. :- Subject to change of fees in conformity with Govt. notification**

*Academic Calendar for the Session 2024-2025 will be circulated / notified separately in conformity to the Academy Calendar of the Bodoland University*

Sd/-  
Mr. Bitoray Brahma, M.A.  
Principal, i/c