

The Annual Quality Assurance Report (AQAR) of the IQAC,2017-18

(For Affiliated/Constituent Colleges)

Institutions Accredited by NAAC need to submit an Annual self-reviewed progress report i.e. Annual Quality Assurance Report (AQAR) to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the IQAC at the beginning of the Academic year. *The AQAR period would be the Academic Year. (For example, June 1, 2017 to May 31, 2018)*

Part – A

Data of the Institution

(data may be captured from IIQA)

1. Name of the Institution JANATA COLLEGE, SERFANGURI

- Name of the Head of the institution : DR. SUBUNG BASUMATARY
- Designation: PRINCIPAL
- Does the institution function from own campus: YES
- Phone no./Alternate phone no.:
- Mobile no.: 9435511870
- Registered e-mail: janatacollege1977@gmail.com
- Alternate e-mail : bsubung@gmail.com
- Address : SERFANGURI
- City/Town : KOKRAJHAR
- State/UT : ASSAM
- Pin Code : 783346

2. Institutional status:

- Affiliated / Constituent: AFFILIATED
- Type of Institution: Co-education/Men/Women : CO-EDUCATED
- Location : Rural/Semi-urban/Urban: RURAL, TRIBAL
- Financial Status: Grants-in aid/ UGC 2f and 12 (B)/ Self financing (please specify)
UGC 2F AND 12 (B)
- Name of the Affiliating University: BODOLAND UNIVERSITY
- Name of the IQAC Co-ordinator : NAYAN JYOTI DAS
- Phone no. :

Alternate phone no.

- Mobile: 9954934342
- IQAC e-mail address: janatacollege1977@gmail.com
- Alternate Email address: ndas68@gmail.com

3. Website address: www.janatacollege.co.in

Web-link of the AQAR: (Previous Academic Year):

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

4. Whether Academic Calendar prepared during the year?

Yes/No....., if yes, whether it is uploaded in the Institutional website: www.janatacollege.co.in

Weblink:

5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1 st	C+		2004	from:2004 to: 2009
2 nd	B	2.42	2016	from:2016 to: 2021
3 rd				from: to:
4 th				from: to:
5 th				from: to:

6. Date of Establishment of IQAC: DD/MM/YYYY: 31/05/2005

7. Internal Quality Assurance System

7.1 Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/beneficiaries
IQAC MEETING	8 th AUGUST,17	29
IQAC MEETING	OCTOBER,2017	31
IQAC MEETING	15 th NOVEMBER,17	25
IQAC MEETING	DECEMBER,2017	28
IQAC MEETING	18 th JANUARY,2018	23
IQAC MEETING	7 th FEBRUARY,2018	23
IQAC MEETING	8 TH MARCH ,2018	22
INTERNAL AUDIT		
FEEDBACK COLLECTED FROM STUDENTS		302

Note: Some Quality Assurance initiatives of the institution are:

(Indicative list)

- Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback from all stakeholders collected, analysed and used for improvements
- Academic Administrative Audit (AAA) conducted and its follow up action
- Participation in NIRF
- ISO Certification
- NBA etc.
- Any other Quality Audit

8. Provide the list of funds by Central/ State Government-

UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc. : NIL

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount

9. Whether composition of IQAC as per latest NAAC guidelines: Yes/No: YES

*upload latest notification of formation of IQAC

10. No. of IQAC meetings held during the year: 07

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website.....

Yes/No YES

(Please upload, minutes of meetings and action taken report)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year? Yes No NO

If yes, mention the amount:

Year:

12. Significant contributions made by IQAC during the current year (maximum five bullets)

1. Research Journal AITHUN PUBLISHED
2. CHILDRENS DAY CELEBRATION AT TOPOBAN CHILDRENS HOME 3RD DECEMBER,2017
3. SATISH CHANDRA BASUMATARY LITERARY DAY CELEBRATION,16TH NOVEMBER,2017
4. ENVIRONMENTAL AWARENESS PROGRAMME,7TH NOV,2017
5. ADOPTED SCHOOL VISIT, 13TH OCTOBER,2017
6. ADOPTED SCHOOL VISIT, 12TH OCTOBER,2017
7. ADOPTED SCHOOL VISIT ON 11TH OCTOBER,2017
8. GUARDIANS MEET, 23RD SEPTEMBER,2017
9. BEST GRADUATE AWARD DISTRIBUTION, 8TH SEP,2017
10. WORLD ENVIRONMENT DAY CELEBRATION, 5TH JUNE,2017

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action		Achievements/Outcomes
i.	All the departments be asked to prepare the syllabus allocation and to maintain the daily progress report.	<ul style="list-style-type: none"> • Syllabus allocation and and maintainance of daily Progress Report achieved • Some of the Departments conducted more than two departmental seminar • Internal academic Audit conducted • Expenditure done as per the budget prepared by the IQAC • Faculty members have started using ICT in teaching learning process. • AITHUN published
ii.	All the departments be asked to conduct atleast two departmental seminar for every semester	
iii.	Internal Academic Audit be conducted	
iv.	Prepare the Budget for the development of the college	
v.	Inspire the faculty members to introduce ICT in teaching Learning Process	
vi.	AITHUN be published	

14. Whether the AQAR was placed before statutory body? Yes /No: YES

Name of the Statutory body: GOVERNING BODY Date of meeting(s): 30/11/2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?

Yes/No: YES

Date: 14-15 MAY, 2014

16. Whether institutional data submitted to AISHE: Yes/No: YES

Year: 2018

Date of Submission:

17. Does the Institution have Management Information System?

Yes

No NO

If yes, give a brief description and a list of modules currently operational.
(Maximum 500 words)

Part-B

CRITERION I – CURRICULAR ASPECTS						
1.1 Curriculum Planning and Implementation						
1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words						
<p>As an affiliated college, the college follows the prescribed curriculum developed by Bodoland University. Being purely an Arts faculty college the college operated both UG and PG Courses keeping in mind the goals and objectives of the college. Faculty members implement the syllabus through various innovative techniques and go beyond the syllabus for the excellence of the students. The college follows the Academic Calender prepared by its Affiliating University. At the beginning of every Academic Year meeting of Academic Council Meeting is held to distribute the syllabus among the faculty members and to prepare the academic time table. Each individual teacher prepares his/her teaching plan keeping in mind the total teaching day and the allotted classes. Daily Progress report is maintained by every individual teacher. Academic Committee prepares the time table for the Sessional Exams and Marks obtained in the Exams are send to the University. Regular class tests are conducted by the Departments. Subject based Seminars, Projects and home assignments are conducted in regular intervals. ICT, laptops and wel equipped Computer and Education Dept. Lab are used for better translation of the syllabus.</p>						
1.1.2 Certificate/ Diploma Courses introduced during the Academic year : NIL						
Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	focus on employability/ entrepreneurship	Skill development		
1.2 Academic Flexibility						
1.2.1 New programmes/courses introduced during the Academic year : NIL						
Programme with Code		Date of Introduction		Course with Code		Date of Introduction
1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year. : NIL						
Name of Programmes adopting CBCS		UG	PG	Date of implementation of CBCS / Elective Course System		UG PG
Already adopted (mention the year)						
1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year : NIL						
		Certificate		Diploma Courses		
No of Students						
1.3 Curriculum Enrichment						
1.3.1 Value-added courses imparting transferable and life skills offered during the year : NIL						
Value added courses		Date of introduction		Number of students enrolled		
1.3.2 Field Projects / Internships under taken during the year						

Project/Programme Title			No. of students enrolled for Field Projects / Internships		
Environmental field survey			430		
1.4 Feedback System					
1.4.1 Whether structured feedback received from all the stakeholders.					
1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents	
Yes	No	No	No	No	
1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)					
Analysed by a Committee consisted by all the Hods and tried to find out the regularity, communication skill, completion of syllabus etc and then placed the report at the Governing Body and then necessary instructions are given to the teachers					
CRITERION II -TEACHING-LEARNING AND EVALUATION					
2.1 Student Enrolment and Profile					
2.1. 1 Demand Ratio during the year					
Name of the Programme	Number of seats available		Number of applications received		Students Enrolled
O1	UG : 400 per Semester		UG : 735		458
2.2 Catering to Student Diversity					
2.2.1. Student - Full time teacher ratio (current year data)					
Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	1191	NIL	23	NIL	06
2.3 Teaching - Learning Process					
2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)					
Number of teachers on roll	Number of teachers using ICT (LMS, e-Resources)	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used
09		Projector,computer, laptop, Smart Board	03	03	Enlist,INFLIBNET, internate
2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)					
NO					
Number of students enrolled in the institution			Number of fulltime teachers		Mentor: Mentee Ratio

2.4 Teacher Profile and Quality				
2.4.1 Number of full time teachers appointed during the year				
No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
24	23	01	01	08
2.4.2 Honours and recognitions received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year) : NIL				
Year of award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies	
2.5 Evaluation Process and Reforms				
2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year				
Progra mme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year- end examination
UG		SEMESTER	18.05.2018	05.07.18
2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)				
Continuous Internal Evaluation is done through Regular class tests, Home assignments, Seminars, project works, Sessional Exams, Unit Test				
2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)				
Academic calendar is prepared before the commencement of every academic year. It is published in the college prospectus and made available in the college website. In the first week after regular class starts every class is given an orientation on the academic calendar. In preparing the academic calendar the academic calendar of its affiliating University is strictly followed.				
2.6 Student Performance and Learning Outcomes				
2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)				

2.6.2 Pass percentage of students					
Program me Code	Programme name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage	
	UG	312	141	45.19	
2.7 Student Satisfaction Survey					
2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink) Not yet started					
CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION					
3.1 Resource Mobilization for Research					
3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations					
Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the Academic year	
Major projects	NIL				
Minor Projects	NIL				
Interdisciplinary Projects	NIL				
Industry sponsored Projects	NIL				
Projects sponsored by the University/ College	NIL				
Students Research Projects (<i>other than compulsory by the College</i>)	NIL				
International Projects	NIL				
Any other(Specify)	NIL				
Total	NIL				

3.2 Innovation Ecosystem				
3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year : Nil				
	Name of the Dept.		Date(s)	
3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year : Nil				
Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category
3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year : Nil				
Incubation Centre	Name		Sponsored by	
Name of the Start-up	Nature of Start-up		Date of commencement	
3.3 Research Publications and Awards				
3.3.1 Incentive to the teachers who receive recognition/awards : Nil				
State	National		International	
3.3.2 Ph. Ds awarded during the year (<i>applicable for PG College, Research Center</i>): Not Applicable				
Name of the Department		No. of Ph. Ds Awarded		

3.3.3 Research Publications in the Journals notified on UGC website during the year : NIL						
	Department	No. of Publication	Average Impact Factor, if any			
Natio nal						
Intern ationa l						
3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year						
Department		No. of publication				
ASSAMESE		01				
BODO		03				
ENGLISH		03				
HISTORY		01				
3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index : Nil						
Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations
3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science) : Nil						
Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self citations	Institutional affiliation as mentioned in the publication
3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :						

No. of Faculty	International level	National level	State level	Local level	
Attended Seminars/ Workshops	00				
Presented papers	00	09			
Resource Persons					
3.4 Extension Activities					
3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year					
Title of the Activities	Organising unit/ agency/ collaborating agency	Number of teachers co-ordinated such activities	Number of students participated in such activities		
Health Awareness & Observance 3 rd International Day of Yoga	Dept. of Economics & Patanjali Yogapith, Kokrajhar Chapter		26		
Training programme	Department of Computer Application		56		
Field survey	Department of Computer Application		45		
Departmental seminar	Department of Pol Science		52		
Departmental seminar	Department of Pol Science		48		
Departmental seminar	Department of Pol Science		62		

Field survey	Department of Pol science		45	
Departmental seminar	Department of Assamese		27	
Departmental seminar	Department of Assamese		25	
Departmental seminar	Department of Assamese		29	
School visit	Department of Assamese		235	
Motivational lecture	Department of Assamese		42	
Departmental educational tour	Department of Assamese		41	
Farewell program	Department of Assamese		31	
Departmental seminar	Department of Education		104	
Departmental	Department of Education		102	
Departmental seminar	Department of Education		65	
Departmental seminar	Department of Bodo		98	
Departmental seminar	Department of Bodo		87	
Departmental seminar	Department of Bodo		63	
Departmental seminar	Department of Bodo		102	

Departmental seminar	Department of Bodo		102	
Departmental seminar	Department of Bodo		98	
Departmental seminar	Department of Bodo		78	
Departmental seminar	Department of Bodo		45	
Departmental seminar	Department of Bodo		65	
Departmental seminar	Department of Bodo		56	
Departmental seminar	Department of Bodo		76	
Celebration of Bhupen Hazarika's death anniversary	Department of English		32	
School visit as a part of society outreach programme	Department of English		98	
Organized awareness programme on witch hunting at Sunduri, Chirang	Department of English		423	
Awareness programme	Department of English		123	
Departmental seminar	Department of English		45	
Visiting programme	Department of English		89	
Awareness programme against superstition at Jaipur	Department of English		423	
Outreach programme	Department of		123	

		English		
Outreach programme		Department of English		128
3.4.2 Award and Recognition received for Extension activities from Government and other recognized bodies during the year				
Name of the Activity		Award/recognition	Awarding bodies	No. of Students benefited
3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year				
Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers coordinated such activities	Number of students participated in such activities
Swatch Bharat	Extention Activity Cell in collaboration with IQAC	Cleaning Drive in and around college Campus and Market Area	12	102
3.5 Collaborations				
3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year : Nil				
Nature of Activity		Participant	Source of financial support	Duration
3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year : Nil				
Natur e of linka ge	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration (From-To)	participant

3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year							
Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs				
CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES							
4.1 Physical Facilities							
4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year							
Budget allocated for infrastructure augmentation		Budget utilized for infrastructure development					
4.1.2 Details of augmentation in infrastructure facilities during the year							
Facilities			Existing		Newly added		
Campus area			15 Acres		Nil		
Class rooms			31 Nos		03		
Laboratories			02 Nos		NIL		
Seminar Halls			01 Nos		NIL		
Classrooms with LCD facilities			Nil		NIL		
Classrooms with Wi-Fi/ LAN			Nil		01		
Seminar halls with ICT facilities			01		NIL		
Video Centre			Nil		NIL		
No. of important equipments purchased (≥ 1-0 lakh) during the current year.					02		
Value of the equipment purchased during the year (Rs. in Lakhs)					47970.00		
Others							
4.2 Library as a Learning Resource							
4.2.1 Library is automated {Integrated Library Management System -ILMS}							
Name of the ILMS software	Nature of automation (fully or partially)		Version		Year of automation		
Soul 02	Partial						
4.2.1 Library Services:							
	Existing		Newly added		Total		
	No.	Value	No.	Value	No.	Value	
Text Books	11095	2194984	680	236565	11775	2431549	
Reference Books	4860	1093836	292	111908	5152	1205744	

e-Books	135000	34506	1000	34506	136000	34506	
Journals	09	11423	00	11708	09	11708	
e-Journals	6000		00		06		
Digital Database							
CD & Video							
Library automation							
Weeding (Hard & Soft)							
Others (news paper)	06	13697	00	15093	06	15093	

4.3 IT Infrastructure									
4.3.1 Technology Upgradation (overall)									
	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Available bandwidth (MGBPS)	Others
Existing	39	16	Available	Nil	Nil	Nil	Computer Application	2MBPS	
Added	nil	nil						NIL	
Total	39	16						2MBPS	
4.3.2 Bandwidth available of internet connection in the Institution (Leased line) : Available									
02 MBPS /GBPS									
4.3.3 Facility for e-content : Nil									
Name of the e-content development facility					Provide the link of the videos and media centre and recording facility				
4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc : Nil									
Name of the teacher		Name of the module			Platform on which module is developed		Date of launching e - content		

4.4 Maintenance of Campus Infrastructure			
4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year			
Assigned budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
No reimbursement received from the Govt. So no budget is prepared			
4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link) : The College Campus has 05 numbers of bore wells to supply water to the students. The over head tanks supply the water to taps, water coolers and purifiers and			

these are constantly monitored for their smooth functioning. The Campus is under CCTV surveillance and is monitored regularly. The supportive staff have been appointed to maintain cleanliness in campus and garden. The College Library is equipped with sufficient number of books with semi atomisation. Along with the Central Library every Department maintains a Departmental library. The Library is under CCTV surveillance. Laboratory equipments are maintained in a systematic manner. The hardware and Software technical problems are addressed by the outside technician for the major repairing on call basis

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 Student Support

5.1.1 Scholarships and Financial Support

	Name /Title of the scheme	Number of students	Amount in Rupees
Financial support from institution		03	15,500.00
Financial support from other sources			
a) National	NSP	1145	DIRECTLY DEPOSITED TO STUDENTS ACCOUNT
b) International			

5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc., NIL

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved

5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed
2017	CAREER COUNSELLING		28	NIL	28

5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	No. of grievances redressed	Average number of days for grievance redressal
04	04	4 to 7 days

5.2 Student Progression

5.2.1 Details of campus placement during the year : Nil

On campus	Off Campus
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Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Participated	Number of Students Placed

5.2.2 Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
2018	30	ARTS	BODO	GAUHATI UNIVERSITY	MA
	01		ENGLISH		
	02		ECO		
	03		EDU		
	03		HISTORY		
	02		POL SCIENCE		
	08		PHILISOPHY		

5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services) : Nil

Items	No. of Students selected/ qualifying	Registration number/roll number for the exam
NET		
SET		
SLET		
GATE		
GMAT		
CAT		
GRE		
TOFEL		
Civil Services		
State Government Services		
Any Other		

5.2.4 Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Participants
LITERARY AND CULTURAL	FRESHERS' DAY CELEBRATION	AROUND 700

Sports and cultural		
LITERARY AND CULTURAL	ANNUAL COLLEGE WEEK SATISH CHANDRA BASUMATARU LITERARY DAY CELEBRATION	AROUND 400 AROUND 400

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/ medal	National/ International	Sports	Cultural	Student ID number	Name of the student
2017	19	State		FOOTBALL AND FOLK SONGS		

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students' Union Body organised Freshers' Social Day, College Week, Saraswati Puja, Participated in Inter College Tournament Organised By Gauhati University, published Annual College Magazine, celebrated Satish Chandra Basumatary Literary Celebration, The General Secretary of the Students Union Body is the member of the IQAC, they extended their service during the time of admission, help the administration during the time of form submission and to maintain the discipline and decorum and to prevent the malpractices during the time of examination.

5.3 Alumni Engagement

5.3.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words):

No

5.3.2 No. of ~~registered~~ enrolled Alumni:

Nil

5.3.3 Alumni contribution during the year (in Rupees) :

Nil

5.3.4 Meetings/activities organized by Alumni Association :

Nil

CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Governing Body of the College is the Apex body of the Institution. The GB gives priority to the suggestions and instructions of the executive authorities. The Principal has been authorised by the

Management to utilise the Resources available in the College. The Principal make use of the Resources as per the Budget prepared by the Budget and Planning Committee. The Principal entrusts the responsibility of enrolment to different Programmes, conduction of examinations etc. The overall academic matter is monitored by IQAC

6.1.2 Does the institution have a Management Information System (MIS)?

Yes/No/Partial: No

6.2 Strategy Development and Deployment

6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

- ❖ Curriculum Development : Teachers maintained Individual Progress Report to monitor the Progress of the syllabus. Extra and Remedial classes are conducted
- ❖ Teaching and Learning : Used the ICT tools, PPT other than Lecture Method, Home Assignments were collected, Departmental Seminars were conducted, extra classes were taken for the slow learners, Best graduate Award was distributed
- ❖ Examination and Evaluation : Class tests were conducted, Home Assignments collected, Sessional Examinations were conducted.
- ❖ Research and Development : Multilingual, Multidisciplinary Peer Reviewed AITHUN published from the college. Workshops and departmental seminars were conducted by the Dept of Bodo and English .
- ❖ Library, ICT and Physical Infrastructure / Instrumentation : Semi-automation of the Library was done, Three Smart Class were introduced.
- ❖ Human Resource Management : Nil
- ❖ Industry Interaction / Collaboration : Nil
- ❖ Admission of Students : Traditional manual admission system was followed.

6.2.2 : Implementation of e-governance in areas of operations:

- ❖ Planning and Development : Nil
- ❖ Administration : Nil
- ❖ Finance and Accounts : Nil
- ❖ Student Admission and Support : Nil
- ❖ Examination : Nil

6.3 Faculty Empowerment Strategies

6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year : Nil

Ye ar	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support

6.3.2 Number of professional development / administrative training programmes organized by the College

for teaching and non teaching staff during the year : Nil					
Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non-teaching staff)
6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year					
Title of the professional development programme		Number of teachers who attended		Date and Duration (from – to)	
6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment):					
Teaching			Non-teaching		
Permanent Nil	Fulltime Nil	Permanent Nil	Fulltime/temporary Nil		
6.3.5 Welfare schemes for					
Teaching			GIS, Co-operative Society		
Non teaching			GIS, Co-operative Society		
Students			Distress Student Welfare Fund, Govt. Scholarship		
6.4 Financial Management and Resource Mobilization					
6.4.1 Institution conducts internal and external financial audits regularly : The Institution conducts the External Audit Regularly by Chartered Accountant and Govt. Auditor. (with in 100 words each)					
6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)					
Name of the non government funding agencies/ individuals		Funds/ Grants received in Rs.		Purpo se	
Nil		Nil			
6.4.2 Total corpus fund generated					
6.5 Internal Quality Assurance System					
6.5.1 Whether Academic and Administrative Audit (AAA) has been done?					
Audit Type	External			Internal	
	Yes/No	Agency	Yes/No	Authorit y	
Academic	No	No	Yes	Internal Auditor	

				appointed by the College
Administrative	No		No	
6.5.2 Activities and support from the Parent – Teacher Association (at least three)				
Nil				
6.5.3 Development programmes for support staff (at least three)				
Two workshop on Office Management				
6.5.4 Post Accreditation initiative(s) (mention at least three) :Library Book Purchased, Library has been upgraded to Semi Automatated Stage				
6.5.5 a. Submission of Data for AISHE portal : Yes . b. Participation in NIRF : No c. ISO Certification : No d. NBA or any other quality audit : No				
6.5.6 Number of Quality Initiatives undertaken during the year				
Year	Name of quality initiative by IQAC	Date of conducting activity	Duration (from-----to-----)	Number of participants
2017-18	AITHUN published 1. GUARDIANS MEET, 2. Best graduate award distributed 3. 07 NUMBERS OF IQAC MEETING CONDUCTED	31 ST March,2017	10 A.M TO 1PM	87
		23 rd September,17	11 AM TO 3PM	85
		8 th September,17	11 AM TO 3 PM	60

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year) NIL

Title of the programme		Period (from-to)		Participants		
				Female	Male	
7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as: Percentage of power requirement of the College met by the renewable energy sources PLANTATION DRIVE BY ECO CLUB TO CONTINUE THE STATUS OF GREEN CAMPUS						
7.1.3 Differently abled (Divyangjan) friendliness						
Items Facilities			Yes/No	No. of Beneficiaries		
Physical facilities			NO			
Provision for lift			NO			
Ramp/ Rails			YES	00		
Braille Software/facilities			NO			
Rest Rooms			02	00		
Scribes for examination			NO			
Special skill development for differently abled students			NIL			
Any other similar facility			NIL			
7.1.4 Inclusion and Situatedness						
Enlist most important initiatives taken to address locational advantages and disadvantages during the year : NIL						
Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff
7.1.5 Human Values and Professional Ethics : GUIDELINES FOR HOSTEL BORDERS						
Code of conduct (handbooks) for various stakeholders						
Title		Date of Publication		Follow up (maximum 100 words each)		
7.1.6 Activities conducted for promotion of universal Values and Ethics :						
Activity		Duration (from-----to-----)			Number of participants	
7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five):						
1. ECO CLUB PLANTATION DRIVE 2. 50% OF THE CAMPUS IS FILLED 3. THE COLLEGE IS MADE A PLASTIC FREE ZONE						

7.2 Best Practices

Describe at least two institutional best practices

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

1. Best Practices No 01. : Title of the Practice : Lets go to school

The motto : Better school, Better country

Goal : Awareness for the school students through extension activities

The context : Selected schools will be visited under extension activities and interact with the school students and try to generate awareness regarding health and hygiene and against superstitious beliefs.

The Practice : Selected faculty of the college will visit several schools located at the Indo-Bhutan Border as the college is located in a very rural and tribal area to generate awareness on health and hygiene, environment and superstitious beliefs and practices

Evidence of success :

Sl no	Title of the programme	Name of the department involved	No of beneficiaries	
1	ADOPTED SCHOOL VISIT	11. 13 TH OCTOBER	95	
2	ADOPTED SCHOOL VISIT	12. 12 TH OCTOBER	112	
3	ADOPTED SCHOOL VISIT ON 11 TH OCTOBER	13. 2017	101	

2. Best Practice No 02.

Title of the Practice : Green Campus Green Earth

The motto : Green Campus for a Green Earth

The context : It is said that if you want to change the world practise should be started from home. Depletion of forest in the name of development is of major threat for the environment of the earth. So a little contribution for a better earth has been initiated from our institution by making the campus Green

Evidence of success : As a result of the Process 40% of the campus has been filled with greenery

7.3 Institutional Distinctiveness

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust
Provide the weblink of the institution in not more than 500 words

The institution is located in a remote, rural and tribal area. Where in various part of India gender discrimination is a prominent issue, Janata College is striving for gender equity. Janata college is a co-educational institution where the girls outnumber the boys or atleast equates in numbers in enrollment. The college is a ragging free, tobacco free, plastic free zone . CCTV cameras were installed to prevent any kind of atrocities, malpractices against women.

8. Future Plans of action for next academic year (500 words)

Departmental progress Report be collected on regular basis. Teachers be asked to maintain Daily Progress Report. More Departmental Seminars be conducted. Regular Class test be conducted. AITHUN be published.

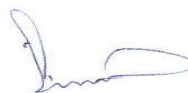
Name : Nayan Jyoti Das



Co-Ordinator
IQAC
Janata College, Serfangu.

Signature of the Coordinator, IQAC

Name : Dr. Subung Basumatary



Principal
Janata College,
Serfangu

Signature of the Chairperson, IQAC
